

**South Eastern School District**  
Fawn Grove, Pennsylvania 17321

**PAY ORDER REQUEST**

Date \_\_\_\_\_

Payable To \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Dollars

For \_\_\_\_\_

Requested by \_\_\_\_\_ Approved by \_\_\_\_\_

Principal/Designee

Superintendent/Designee

----- BUSINESS OFFICE USE ONLY -----

Date of Payment \_\_\_\_\_ Check # \_\_\_\_\_ Account Number: \_\_\_\_\_

\_\_\_\_\_  
ROUTING  
Business Office